



Position: Curriculum Developer and Program Assistant

Location: The Hippodrome (Gainesville, FL)

Site Mentor and Supervisor: Gabrielle Byam, Education Director

Organization Description:

The Hippodrome was founded in 1973 by six artists with the goal of presenting the best in challenging, contemporary theatre. The Hippodrome Theatre is committed to artistic excellence in North Florida. Our mission is to collaborate with artists, create productions, education programs, events, and cinematic programming that reflect and elevate the diverse cultures and perspectives of our region, and to create and maintain ongoing engagement with our community.

For more information: <https://thehipp.org/>

Position Description:

The intern will support, in different capacities, the activities with the teenagers at Sequel Union Juvenile Residential Facility, with guidance from the Hippodrome and the River Phoenix Center for Peacebuilding (RPCP).

Key Responsibilities:

- Aid in developing and drafting the theater and arts curriculum, including education materials and text adaptations
- Look for and report useful resources (i.e., additional activities and lessons) to help teenagers uncover themselves
- Assist with planning and preparation for the final product
- Assist with event coordination
- Organize and facilitate the interaction with the Alachua Academy Juvenile Residential Facility
- Communicating with supervisor, staff, and the Facility
- Experience with event planning

An ideal candidate will have:

- Familiarity or willingness to learn the “Theatre of the Oppressed” format.
- Strong written and oral communication skills

- Experience with event planning
- A passion or interest in the Restorative Justice process

All candidates must:

- Excellent organization and time management skills
- Ability to work independently and as a team with the Hippodrome staff
- High attention to detail and organizational best practices
- Ability to juggle multiple tasks at once effectively